Salon booking form

Client details

Thank you for booking with **[Salon Name]**. Please complete this form so we can confirm your appointment and prepare for your visit.

Contact details

First name *

Last name *

Phone

Email *

Are you a new or returning client? *

- ◯ New client
- ◯ Returning client

Your booking

Tell us which service you would like and when you would prefer to come in. We will confirm the exact time by message or email.

Service requested *

- [ ] Cut and style
- [ ] Colour or highlights
- [ ] Blow-dry or styling
- [ ] Hair treatment
- [ ] Manicure or pedicure
- [ ] Lash or brow treatment
- [ ] Facial or skin treatment
- [ ] Waxing
- [ ] Massage or spa treatment
- [ ] Other

Preferred stylist or therapist

Preferred date *

Preferred time *

- ◯ Morning
- ◯ Midday
- ◯ Afternoon
- ◯ Evening
- ◯ Any time

Anything else about your booking, such as the look you want or a special occasion

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Allergies and patch tests

Some products, including hair dyes, lash adhesives, tints, waxes and skincare products, can cause allergic reactions. Please answer honestly so we can keep you safe.

Please tick any that apply to you

- [ ] I have known allergies or sensitivities to beauty products
- [ ] I have reacted to a hair dye, tint, adhesive or other salon product before
- [ ] I have sensitive skin, eczema, psoriasis or a scalp condition
- [ ] I have had a patch test with this salon in the last six months
- [ ] None of these apply to me

Hair or skin history, including recent colour, chemical treatments, medication or skin conditions

For colour, tint, lash and some skin services, **[Salon Name]** may require a patch test at least **[Patch Test Notice]** before your appointment. If a patch test is required and has not been done, the service may be changed or postponed.

Deposit policy

Some services require a deposit of **[Deposit Amount]** to secure the booking. The deposit is taken through the salon's booking or payment system, not this form.

- The deposit is deducted from the final price of the service.
- The deposit is refunded or moved to a new booking if I cancel or reschedule with at least **[Notice Period]** notice.
- The deposit may be kept if I cancel with less notice, do not attend, or arrive too late for the service to go ahead.

Cancellation and no-show policy

I agree to give at least **[Notice Period]** notice if I need to cancel. I can cancel by **[Cancellation Method]**.

If I cancel with less notice, **[Salon Name]** may keep my deposit or charge a late cancellation fee of **[Late Cancellation Fee]**.

If I do not attend my appointment without letting the salon know, a no-show fee of **[No-Show Fee]** may be charged, and the salon may require a full prepayment for future bookings.

The salon may waive fees in genuine emergencies at its discretion.

Late arrival and rescheduling

If I arrive late, my appointment may be shortened so that the next client is not delayed, and I may be charged the full price. If I arrive more than **[Late Arrival Limit]** late, the appointment may be treated as a no-show.

I may reschedule once without charge if I give at least **[Notice Period]** notice. Repeated rescheduling at short notice may be treated as a late cancellation.

If the salon needs to cancel or move my appointment, it will contact me as early as possible and offer another time or refund any deposit.

Consultation and results

My stylist or therapist will discuss the service with me before starting. I agree to share my hair or skin history and what I want honestly so that they can advise me properly.

I understand that results depend on my hair or skin type, its condition, previous treatments, home care and how I look after it afterwards, and that results may differ from photos or from what I expected. Some services, such as colour corrections, may need more than one appointment.

If I am unhappy with a service, I agree to tell the salon within **[Feedback Period]** so it can review the result. Any adjustment is at the salon's discretion and does not affect my legal rights.

Children and guests

For safety and to keep the salon calm, children who are not receiving a service must be supervised by an adult at all times. **[Children and Guest Policy]**.

Clients under **[Minimum Age]** may need a parent or guardian's consent and to be accompanied for certain services.

Assumption of risk and liability release

I understand that salon and beauty services can carry risks, including skin irritation, redness, allergic reactions, minor cuts, burns from heated tools or wax, eye irritation from lash and brow products, and hair breakage or colour results that differ from what I expected.

I accept these ordinary risks of the services I have booked. I am responsible for any reaction or problem caused by information I withheld or gave inaccurately, or by not following aftercare advice.

To the fullest extent permitted by applicable law, I release **[Salon Name]** and its owners, staff and contractors from claims arising solely from the ordinary risks of the services described above.

This release does not exclude or limit liability that cannot legally be excluded or limited, including liability for negligence where the law does not allow it to be excluded, gross negligence, intentional misconduct or my statutory consumer rights.

Photos and reminders

The salon may take before and after photos for my client record. I can choose whether they may also be used for marketing.

Photo consent *

- ◯ I agree that photos of my hair, nails or treatment may be used on the salon's website and social media, without showing my full face unless I agree
- ◯ Use photos for my client record only

How would you like to receive appointment reminders?

- [ ] SMS
- [ ] Email
- [ ] No reminders, please

Privacy and recordkeeping

I understand that **[Salon Name]** will keep the information in this form, including allergy and health details, to manage my bookings, plan and record my services, contact me about appointments and meet its legal and insurance obligations.

Information will only be shared with staff who need it and will be handled according to the salon's privacy notice and applicable data-protection laws.

Final declaration

By completing and signing this form, I confirm that:

- The information I have given is complete and accurate.
- I will tell the salon about any new allergies, reactions, medication or changes to my health before future appointments.
- I agree to the deposit, cancellation, no-show, late arrival and rescheduling policies.
- I understand the risks of the services I have booked and the liability release.
- These policies apply to this booking and to future bookings unless the salon asks me to sign a new form.

Signature

- [ ] I have read, understood and agree to the Salon Booking Form and booking policies above, including the deposit, cancellation and no-show policy and the liability release. *

Signature *