Photo booth rental agreement

Photo booth rental

I, the client named in this form, hire **[Photo Booth Business Name]** to provide photo booth services at the event described below.

The services may include:

- Delivery, setup and removal of the photo booth and related equipment
- An attendant for the hours stated in the booked package
- Backdrops, props, prints, digital images, online galleries or sharing stations, as included in the package
- Custom print templates, overlays or branding, where ordered

The package, hours, price and extras are as stated in the booking confirmation or invoice, which forms part of this agreement.

Event details

I agree to give accurate event details, including the date, venue address, start and end times, expected number of guests and an on-site contact who can be reached on the day.

Changes to the date, venue, timings or package must be requested in writing and are subject to availability and any price difference.

If the event runs past the booked hours, additional time may be charged at **[Overtime Rate per Hour]** where the business can provide it.

Deposit and payment

A non-refundable deposit of **[Deposit Amount]** is required to reserve the date. The date is not reserved until the deposit is received.

The remaining balance is due **[Balance Due Date, e.g. 14 days before the event]**. The business may withhold services if the balance has not been paid by that date.

Travel fees, overtime, additional prints, extra props or custom design work may be charged as shown on the invoice.

Setup space, power and venue access

I agree to make sure the venue provides:

- A flat, level and dry indoor area of at least **[Space Required, e.g. 10 ft x 10 ft]**, or a covered outdoor area approved by the business
- A grounded power outlet within **[Distance, e.g. 25 ft]** of the booth, on a circuit not shared with heavy equipment
- Access for setup at least **[Setup Time, e.g. 60 minutes]** before the start time, and time for packing down after the event
- Reasonable access for unloading, including parking, lifts or ramps where needed

I am responsible for obtaining any venue permission needed for the photo booth, including approval of setup times, power use and access.

The business may refuse to operate the booth outdoors in rain, strong wind, direct sun or other conditions likely to damage equipment or create a hazard. Time lost because the venue was not ready or suitable may not be refunded.

Props and equipment

All equipment, backdrops, props and accessories remain the property of the business.

I agree that:

- Equipment may only be operated by the business's attendant, or by guests in the way intended
- Guests should not move, unplug, lean on or climb on the booth, lighting, stands or backdrop
- Props should be used with care and remain at the event
- Food, drinks, confetti, glitter, open flames and smoke should be kept away from the equipment

For unattended rentals, I agree to supervise the booth, keep it secure and follow the operating instructions provided.

Guest conduct

I am responsible for the conduct of my guests around the photo booth.

The attendant may pause or end service, or refuse to serve an individual guest, if anyone behaves in a way that is unsafe, abusive, harassing, damaging to equipment or unlawful. Service ended for this reason is not refundable.

Children using the booth should be supervised by a responsible adult.

The business does not provide security and is not responsible for supervising guests.

Damage, loss and theft

I agree to pay for repair or replacement of equipment, backdrops or props that are lost, stolen or damaged during the event, other than ordinary wear and tear or damage caused by the business's own staff or equipment fault.

Charges will be based on the reasonable repair cost or replacement value, and the business will provide details of the damage and cost.

The business may ask for a security deposit of **[Security Deposit, if any]**, refundable after the event less any damage charges.

Images, privacy and guest photo consent

I understand that the photo booth takes photos, and may take videos or GIFs, of guests who choose to use it.

I agree to:

- Tell guests that photos are being taken and how they will be shared, for example prints, email, text or an online gallery
- Tell the business before the event if any guest must not be photographed, or if images must not be shared online
- Obtain any consent the venue, the event or applicable law requires for photographing guests, including parental consent for children where needed

Unless I opt out below, the business may use a small selection of event images, without guests' contact details, in its portfolio, website or social media. Guests or I may ask for an image to be removed, and the business will remove it from its own channels within a reasonable time.

Images and galleries will be kept for **[Retention Period]** and then deleted, unless agreed otherwise. Guest email addresses or phone numbers collected for sharing will only be used to deliver images, unless the guest agrees to more.

Cancellation and rescheduling

If I cancel:

- More than **[Number]** days before the event, the deposit is kept and any further payments are refunded
- Within **[Number]** days of the event, the full booking fee may remain payable

Rescheduling requests are subject to availability, and the business may apply the deposit to a new date at its discretion.

If the business cannot provide the service because of illness, equipment failure, severe weather or other events outside its control, it will try to arrange a replacement booth or a new date. If neither is possible, it will refund amounts paid for services not provided.

Technical issues

The business will take reasonable care to keep the booth working throughout the event. If a technical issue interrupts service, the business will try to fix it promptly.

Where service is lost for a significant part of the booked time because of a fault on the business's side, I may be entitled to a partial refund in proportion to the time lost. Problems caused by the venue's power supply, internet connection or conditions outside the business's control are not counted as lost time.

Assumption of risk

I understand that a photo booth involves electrical equipment, cables, lighting, stands and backdrops, and that guests may trip, bump into equipment or be startled by flashes.

I agree to tell the business and guests about any known sensitivity to flashing lights, and I accept responsibility for injuries or losses caused by:

- Information I concealed or provided inaccurately
- A venue I arranged that was unsafe or unsuitable
- Guests ignoring the attendant's instructions or misusing equipment or props
- Guests behaving recklessly or while impaired

Liability release

To the fullest extent permitted by applicable law, I release **[Photo Booth Business Name]** and its owners, attendants, employees, contractors and representatives from claims arising solely from:

- The ordinary risks of using a photo booth described in this agreement
- The conduct of guests or other third parties outside the business's reasonable control
- Venue conditions, power supply or access arranged by me or the venue
- Loss of or damage to guests' personal property
- Guests' use or sharing of images after they receive them

The business's total liability for any claim relating to the services is limited to the amount I paid under this agreement, except where a different limit is required by law.

This release does not exclude or limit liability that cannot legally be excluded or limited.

It does not apply to fraud, intentional misconduct, gross negligence, violations of mandatory consumer rights or any other liability that applicable law prohibits the business from waiving.

Privacy and recordkeeping

I understand that the business may collect and retain information where reasonably necessary to:

- Manage the booking, payments and event logistics
- Contact me before, during and after the event
- Deliver images and galleries
- Keep records of this agreement and any incidents
- Respond to complaints or legal claims
- Meet tax, insurance and legal obligations

Information will be handled according to the business's privacy notice and applicable data-protection laws.

Final declaration

By completing and signing this agreement, I confirm that:

- I have read and understood the entire agreement.
- The event details I have provided are complete and accurate.
- I agree to the package, deposit, payment and cancellation terms.
- I will arrange suitable space, power and venue access.
- I accept responsibility for guest conduct and for damage to equipment as described.
- I will tell guests how photos are taken and shared, and pass on any opt-outs to the business.
- I had an opportunity to ask questions before signing.

- I understand that this agreement does not remove rights or protections that cannot legally be waived.

Client completion

Contact details

First name *

Last name *

Phone

Email *

Company or organization name

Event date *

Venue name and address *

Event start and end time *

Package booked

Setup location *

- ◯ Indoors
- ◯ Covered outdoor area

On-site contact name and phone number

Portfolio and social media use *

- ◯ You may use a selection of event images
- ◯ Do not use our event images

Special requests, branding or guests who must not be photographed

☐ I have read, understood and agree to the Photo Booth Rental Agreement above. I confirm that the information provided is accurate and that I am authorized to book these services and accept these terms. *

Signature *